



WESTBROOKE RESIDENTS COMMUNITY NEWSLETTER

Board Members Rachel Zagaroli and Darlene Levinson have taken on the task of developing the newsletter for the Westbrooke community. This will keep everyone informed of the events and news in our community. If you have anything to add, let us know. We would like our condo community to come together as a family. So if you have suggestions, we are ready!



We would like to introduce our property manager, Crystal, from Encompass Management. Crystal is very knowledgeable of HOA groups and all the rules and regulations, and she comes highly recommended. Here are the email and telephone -numbers of who to contact when something needs attention – *The email to report any issues you may have is:* service@emgcondo.com

The phone number for emergencies is: 888-675-9229.

\$\$\$ Remember – all association dues must be paid by the first of the month. The dues are currently \$495.00



If you are thinking of making some changes to your condo, you must first fill out an **Alteration Modification Request Form** and get approval from the board. This includes any exterior painting, work on decks, creation of flower beds that are not already there, interior

remodeling and window replacements, etc. Please refer to the rules and regulations documents found on www.WestbrookeWB.com.



We need volunteers! We have a few people that plant all the flower pots around the pool and also make a schedule for people to water them throughout the summer. If you would like to help with this, please let us know. You can volunteer to water one day a week, or if you have a green thumb (even if you don't) please help us plant. We try to do it just before Memorial Day. Call Rachel at 810- 241-7157 or Darlene at 248-787-0786.



Please be very conscientious about flushing anything besides toilet tissue down the toilet. Even wipes that claim to be safe to use are really NOT. Do not put any grease, egg shells or coffee grounds down the disposal or drains either. Some of our buildings already have issues with drains, and we would like to keep other buildings free of drain problems.

ATTENTION: Our yearly meeting will be held in the near future, and we will inform everyone of the date and time. We are working with West Bloomfield Library to set up a date. This year all 5 Board members are up for re-election. If you are interested in running for the Board, please email Crystal at service@emgcondo.com as soon as possible



For all you pool lovers the pool will open on Friday, May 23. Get your bathing suits and sunscreen ready! You must fill out the authorization form with your name and names of your guests to receive the pool code. Remember the co-owner needs to be with their guests and any children under the age of 16. The Pool Rules and Waiver form can be found in the box by the pool gate OR on our website, WestbrookeWB.com



Everyone must use a tall green recycle bin with an attached lid and wheels in place of the blue boxes. Under our contract your first bin is free and can be ordered from **Priority Waste at 586-228-1200**. If you need to order a second one, or a trash bin with lid you can go to their website. Please help our costs by picking up debris in your area. This saves the cost of having to hire someone.



Do you know Westbrooke Condominiums has its own website! You can find it by typing in www.WestbrookeWB.com. All documents, authorizations, and bylaws can be found there as well as some links for trusted companies who residents have recommended. The new Michigan Energy Policy is also listed there.